



Becoming a Professional Organizer

Have you found your true purpose at last?

“Hello there and welcome. Congratulations on this big step of looking at Professional Organizing as your work in the world. I have been doing this amazing work full time since 1999 and I LOVE IT! Honestly, I have found nothing to compare with the powerful transformation that we make in people’s lives.”

Marla Dee

Clear & SIMPLE is proud to offer a truly comprehensive training program. Our goal is to prepare you in every way possible to create a rewarding and financially successful career as a professional organizer. We welcome fully motivated students who are ready to transform lives. We have found the key to success lies in having the very best systems and tools including the Clear & SIMPLE systems. If you are ready to start a new, exciting, fulfilling career, we'd love to have you join us!

We have customized a 3 tiered training program to fit your individual needs. We recognize that you might need to take this in stages. We also invite you to take advantage of as many levels as you can to maximize your learning (and earning) potential.

INTRODUCTION:

An easy introduction to our approach is the audio book, "Get Organized, the Clear & SIMPLE Way" by Marla Dee, the creator of the Systems and the Professional Organizer Training Program. This product is 8 CD's that teach the systems and then apply them to home, office, paper and time. It is sold internationally and is available on Amazon, iTunes, our website, local libraries and many other sources. Regardless of the Training Level you choose, we highly recommend listening to this audio book to learn and experience the power of the C&S Systems that teach the skill. The most common comment we get back from people around the world is "Wow, I can do this now."

LEVEL ONE:

Your *Organizing Business in a Bag* - Comprehensive Self Study Course (SSC) - 30 plus hours of study
Prerequisite for Levels Two and Three

See website for pricing – www.clearsimple.com

- 200 page manual encompassing instruction for the first year operations of your business
- Audio instruction by Marla Dee taking you through the manual
- Instruction in the Clear & SIMPLE Systems including SEE IT. MAP IT. DO IT and S.T.A.C.K.S.
- The complete "Get Organized, the Clear & SIMPLE Way" audio book (8 CD's) by Marla Dee. Use the audio book to introduce your clients to the systems you'll be using.
- The booklets *Organizing for Kids*, *Organize Your Move* and *Our Favorite Containers* CD.
- Introduction to the five levels of client care through the Clear & SIMPLE systems
- 40+ industry-specific forms to use with all levels of client interaction, fully customizable





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LEVEL TWO:

The 5 Day Intensive Training - Become Clear & SIMPLE Certified™ and an expert in your area!

Our Professional Organizer Training Program is highly acclaimed, with 80 hours of certified training. This training has been taught to organizers internationally since January 2003. It is currently offered three times a year in SLC. Each training is taught by Marla Dee and her team of professionals. It is limited to eight students.

See website for Dates & Pricing – www.clearsimple.com

Price includes SSC and certification upon completion of requirements) \$1750 deposit gets you the SSC and holds your spot! Trainings offered outside Salt Lake City UT are \$5250 to the student but you save on Travel and Hotel costs.

You'll receive:

- Trademarked certification as a Clear & SIMPLE Certified™ Organizer
- In-depth application of the Clear & SIMPLE Systems Experience in the 5 Levels of Client Care using customizable forms
- A full day on paper and communications organization using the “3 Systems of Sanity” approach. This includes going paperless/digital systems.
- Full day on the financial marketing and branding aspects of your business
- Full day in the field
 - Field work with client in 'Hands On' day
 - Full application of the Clear & SIMPLE Systems with a client from start to finish
 - Clear & SIMPLE Certified Trainer providing personalized guidance throughout every step
 - Embrace with confidence your ability to use your newfound skills to help get others.
- Follow up graduation project and mentoring
- And much more!

LEVEL THREE:

Advanced trainings for the growth and development of your business. These include personal business coaching, FreedomFiler, Your Life Matters, Clear & SIMPLE Certified Trainer, and more.

**We are currently enrolling for our 2012 5-day training classes:
See website for Dates and Prices!**

Thanks, and we hope to hear from you soon!

